

MINUTES OF THE REGULAR MEETING OF THE MEDFORD WATER COMMISSION
September 3, 2014

The pledge of allegiance was given.

The regular meeting of the Medford Water Commission was called to order at 12:31 p.m. on the above date at the Robert A. Duff Water Treatment Plant, 8301 Table Rock Road, White City, Oregon with the following commissioners and staff present:

Chair Jason Anderson; Commissioners John Dailey, Cathie Davis, Lee Fortier

Manager Larry Rains; Deputy City Attorney Lori Cooper; Deputy City Recorder Karen Spoons; Administrative Coordinator Betsy Martin; Principal Engineer Eric Johnson; Finance Administrator Tessa DeLine; Public Information Coordinator Laura Hodnett; Water Quality Director Rosie Pindilli; Operations Superintendent Ken Johnson; Duff/Water Treatment Plant Director Jim Stockton; Water Quality Plant Chief Operator Dan Perkins; Construction Administrator Andy Huffman; Water Quality Technician Julie Alvis; Staff Engineer Rodney Grehn

Guest: City of Medford Councilmember Bob Strosser

Commissioner Leigh Johnson was absent.

3. Approval or Correction of the Minutes of the Last Regular Meeting of August 20, 2014
The minutes were approved as presented.

4. Comments from Audience
None.

5. Authorization of Vouchers

Motion: Authorize the Manager and the Recorder to issue check-warrants in payment of invoices for a total amount of \$342,415.01

Moved by: Mr. Dailey

Seconded by: Ms. Davis

Roll Call: Commissioners Anderson, Dailey, Davis, and Fortier voting yes; Fortier abstained from Rogue Shred voucher. Motion carried and so ordered.

6. Engineer's Report (E. Johnson)

- 6.1 Duff Water Treatment Plant Floc/Sed Basins – Black & Veatch are currently incorporating the 90% review comments into the plans. Staff is currently reviewing the 90% specification.

- 6.2 Duff Water Treatment Plant Raw Water Intake Pumps 1 & 2 – The equipment submittals are being reviewed and will continue for a while longer. The permits have been processed by Jackson County and paid for by MWC. Pacific Electrical Contractors can pull the project permits at any time.

- 6.3 Vilas Road 16" Water Main Inter-tie – Staff is currently reviewing the 90% plans from Marquess & Associates.

7. Water Treatment Report (Stockton)

- 7.1 For the month of August 596 million gallons were produced from Duff, about 11% below normal. This is the lowest amount for water produced for the last ten years.

- 7.2 Pertaining to the OSHA visit Water Treatment Plant Supervisor Jim Stockton showed the skylights that were out of compliance. This week staff will send in certification of meeting those requirements and will also appeal the \$2,700 fine.

- 7.3 Currently we are still at a 24-hour production but typically this has been abandoned by this

time; staff expects to use less water by September 15.

8. Finance Report (DeLine)

8.1 Finance Administrator Tessa DeLine stated that the software fix was installed but was unsuccessful. Because of that Ms. DeLine requested an extension from the auditor.

9. Operations Report (K. Johnson)

9.1 Willow Lake – Eagle Point Irrigation District is taking 25 cfs; there should be 3,000 acre feet of water left in the lake.

9.2 The Medford Air Tanker Base will stop operation later this month. The USFS is working on a grant to extend water lines; they would like to have this area as a permanent base and this year seemed to be the test run.

9.3 Service Center Coin Water Machine - Operations Superintendent Ken Johnson stated that sometimes there are maintenance issues with the coin water machine and when that happens, customers can get free water from a hydrant device.

Mr. Anderson questioned who uses this; Mr. Rains noted those who lack water. Mr. Johnson noted we collect about \$9,600 a year from the coin machine. The Board questioned if the regulations could be changed to address this such as the amount of water allowed. Mr. Johnson did not think customers damage the machine intentionally but it may take time to get the parts. The Board agreed to continue as presented.

10. Manager/Other Staff Reports

10.1 Certificate from the Water Research

10.2 Mr. Rains stated that no comments have been received from Phoenix pertaining to the water agreement but once received staff will make copies for the Board.

11. Executive Session in accordance with ORS 192.660(2)(f) – To Consider Information or Records That are Exempt by Law from Public Inspection

The Board adjourned to executive session at 12:45 p.m.

The Board reconvened at 1:01 p.m. with the same members present.

Motion: Authorize the Manager to settle the TAP issue as discussed during the Executive Session

Moved by: Ms. Davis

Seconded by: Mr. Dailey

Roll Call: Commissioners Anderson, Dailey, Davis, and Fortier voting yes.

Motion carried and so ordered.

12. Propositions and Remarks from the Commissioners

None

13. Adjourn

There being no further business, this Commission meeting adjourned at 1:02 p.m. The proceedings of the Water Commission meeting were recorded on tape and are filed in the Water Commission's Office. The complete agenda of this meeting is filed in the Water Commission's Office.

Karen M. Spoons, MMC
Deputy City Recorder
Clerk of the Commission